

April 29, 2019

The Bremer County Board of Supervisors met in session on Monday, April 29, 2019 in the Courthouse, Waverly, Iowa, at 10:00 a.m. Neil, Kammeyer and Hildebrandt present. Finance Director, Kassandra Johansen also present. Unless otherwise noted, all actions were approved unanimously.

Meeting was called to order by Chairman Neil, Hildebrandt moved/Kammeyer second to approve the agenda.

Board met with Neal Jarnagin, Veterans Affairs for Department update.

Minutes of the previous meeting were read and approved.

Hildebrandt moved/Kammeyer second to approve a special claim for payment to Mail Services LLC for printing renewals & postage for \$819.16 and authorize Auditor to issue a check.

Hildebrandt moved/Kammeyer second to approve payroll addition for Christopher Hamilton, Conservation seasonal \$9.75/hr, effective 5/6/19.

Hildebrandt moved/Kammeyer second to approve payroll step increases for Jailers Nick Wuebker, from \$36,298/yr to \$38,955/yr effective 4/17/19; Elyss Brackett, Matthew VanRaden, Eldina Musedinovic from \$32,759/yr to \$36,298/yr effective 5/3/19, 5/2/19, and 2/6/19 respectively.

Hildebrandt moved/Kammeyer second to approve a payroll addition correction originally approved 4/15/19 for Rachael Jacque, CBS Direct Care Staff, from \$12.75/hr/\$8.50/hr sleep time, effective 4/15/19 and a payroll change for Calista Barbuttes, CBS Direct Care Staff from \$10.50/hr/\$7.93/hr sleep time to \$11.00/hr/\$8.18 sleep time, effective 5/1/19.

Hildebrandt moved/Kammeyer second to approve a request for vacation carryover for Sarah Wefel, CBS.

Board met with Jan Heidemann, MHDD/GA/SA to discuss selling the Sebring for trade in value to the Mobile Crisis Outreach Foundation 2 and also to advocate for continued commitment of special Mental Health service projects in FY20.

Kammeyer moved/Hildebrandt second to adopt RESOLUTION NO. 19-36 Setting Date for a Public Hearing on the Proposal to Incur Non-Current Debt. WHEREAS, the Board of Supervisors of Bremer County, Iowa (the "County"), has established the Wartburg College Urban Renewal Area (the "Urban Renewal Area") and has established the Wartburg College Urban Renewal Area Tax Increment Revenue Fund (the "Tax Increment Fund") in connection therewith; and WHEREAS, the County has undertaken a certain urban renewal project in the Urban Renewal Area, consisting funding an economic development grant (the "Grant") to Birdworks, LLC, a subsidiary of Cardinal Construction, related to the construction of student housing at Wartburg College; and

WHEREAS, it has been proposed that the County facilitate an internal advance of funds in the amount of \$24,250 (the "Advance") for the purpose of refinancing a portion of the costs of funding the Grant, and the County desires to make the Advance eligible to be repaid from future incremental property tax revenues to be derived from the Urban Renewal Area; and WHEREAS, pursuant to Section 331.479 of the Code of Iowa, it is now necessary to fix a date of meeting of the Board of Supervisors which it is proposed to take action to approve the Advance and to give notice thereof as required by such law; NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Bremer County, Iowa, as follows: This Board will meet at the Courthouse, Waverly, Iowa, on the May 20, 2019, at 10:00 o'clock a.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to approve the Advance. The County Auditor shall publish notice of said hearing, the same being in the form attached to this resolution, which publication shall be made in a legal newspaper of general circulation in Bremer County, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for the hearing. NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS FOR THE INCURRENCE OF NONCURRENT DEBT IN A PRINCIPAL AMOUNT NOT TO EXCEED \$24,250 (NONCURRENT DEBT). The Board of Supervisors of Bremer County, Iowa, will meet on May 20, 2019, at the Courthouse, Waverly, Iowa, at 10:00 o'clock a.m., for the purpose of instituting proceedings and taking action on a proposal to incur noncurrent debt (the "Noncurrent Debt") in a principal amount not to exceed \$24,250 for the purpose of refinancing a portion of the costs of funding an economic development grant (the "Grant") to Birdworks, LLC, a subsidiary of Cardinal Construction, related to the construction of student housing at Wartburg College in the Wartburg College Urban Renewal Area. At that time and place, oral or written objections may be filed or made to the proposal to incur the Noncurrent Debt. After receiving objections, the County may determine to incur the Noncurrent Debt. The Noncurrent Debt will be in the form of an internal advance of funds from the County's General Fund for the payment of financing costs related to funding the Grant, including legal and administrative fees, and shall be repaid with incremental property tax revenues derived from the Wartburg College Urban Renewal Area on or before June 1, 2026. The Noncurrent Debt will be incurred pursuant to authority contained in Chapter 403 and in Section 331.478 and Section 331.479 of the Code of Iowa. By order of the Board of Supervisors of Bremer County, Iowa. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict. This resolution shall be in full force and effect immediately upon its approval and adoption, as provided by law. Passed and approved April 29, 2019.

Public comment: A message received from Todd Brase was shared with the board as requested, regarding the condition of the sidewalk at Dettmer House.

Hildebrandt moved/Kammeyer second to authorize Board Chair to sign U.S. Department of Agriculture Conservation Reserve Program paperwork for contract land split with Michael Heineman during the transition process clarifying parcel boundaries agreed upon by both parties in accordance with occupation of the land.

David Deterding entered at 10:53 a.m. regarding tile that needs to be fixed near Readlyn.

Board/Committee updates: Kammeyer attended Workforce Development Board meeting & Leadership training.

Kassandra Johansen, Finance Director, presented 3rd quarter finances and health insurance fund quarterly report. Discussion was held regarding employee payroll deductions being made a month ahead of coverage vs. the month of coverage. Hildebrandt moved/Kammeyer second to continue month ahead deductions for Health insurance premiums.

Kammeyer moved/Hildebrandt second to approve a payroll addition for Barb Meeker, Auditor's Office, Human Resource Clerk, full time, \$19/hr, effective 5/7/19.

Kammeyer moved/Hildebrandt second to accept a letter of retirement from Todd Fonkert, Bremer County Engineer.

Board met with Todd Fonkert & Landon Moore, Engineers, and Andy Tiedt, Secondary Roads Shop Foreman for a weekly update.

Kammeyer moved/Hildebrandt second to authorize Board Chair to sign a one year labor contract for FY20 between Bremer County Secondary Roads and International Union Painters and Allied Trades Union Local 2003.

Hildebrandt moved/Kammeyer second to adjourn at 11:57 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the April 29, 2019 meeting of the Bremer County Board of Supervisors.

Tim Neil, Chairman

Attest: _____
Jennifer Bremner, Auditor designee