

April 3, 2020

The Bremer County Board of Supervisors, Neil, Kammeyer and Hildebrandt, met in special session by a blend of in person in the board room in the Courthouse, Waverly, Iowa, and by virtual “Go To Meeting” on Friday, April 3, 2020 at 9:00 a.m. Given the directives on March 20, 2020 by Governor of the State of Iowa, Kim Reynolds, to protect the public from the possible spread of COVID 19 this meeting was made available to the public by telephone conference number. Kassandra Johansen, Finance Director present for the duration of the meeting. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office and on online at:

[http://www.co.bremer.ia.us/government/resolutions\\_and\\_ordinances.php#](http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#)

Meeting was called to order by Chairman Neil. Hildebrandt moved/Kammeyer second to approve the agenda.

Board considered securing an attorney to assist navigating COVID 19 employment law. Hildebrandt moved/Kammeyer second to authorize Board Chair to sign an engagement letter with Ahlers & Cooney, P.C. for legal services to provide advice and representation with regard to certain employment law issues, and human resource services.

Board met with Ann Smisek, Attorney with Ahlers Cooney P.C., by phone to discuss continuity of operations and potential COVID 19 policies related to Bremer County Government. Kammeyer exited at 9:30 a.m. to attend a conference call meeting with Iowa Workforce Development Board conference. Hildebrandt moved/Neil second to authorize Finance Director, Kassandra Johansen and Auditor, Shelley Wolf, to work with Smisek to draft policies to address COVID 19 personnel topics as soon as practicable.

Minutes of the previous meeting were read and approved.

Hildebrandt moved/Neil second to approve a special claim for Health Dept. postage, COVID 19 supplies, office supplies & conference registration for \$1,559.74 and authorize Auditor to issue check.

Hildebrandt moved/Neil second to approve a change to Bremer County Handbook 4.13 Credit Card Policy to raise the credit limit from \$3,000 to \$5,000 for the Administrator of the Health Department.

Hildebrandt moved/Neil second to adjourn at 9:57 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of the special session April 3, 2020 meeting of the Bremer County Board of Supervisors.

\_\_\_\_\_  
Tim Neil, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor