

April 6, 2020

The Bremer County Board of Supervisors met in session by a blend of in person in the board room in the Courthouse, Waverly, Iowa, and by virtual "Go To Meeting" on Monday, April 6, 2020 at 9:00 a.m. Neil, Kammeyer and Hildebrandt present. Kassandra Johansen, Finance Director, present in person for the duration of the meeting. Given the directives on March 20, 2020 by Governor of the State of Iowa, Kim Reynolds, to protect the public from the possible spread of COVID 19 this meeting was made available to the public by telephone conference number. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor's office and on online at:

[http://www.co.bremer.ia.us/government/resolutions\\_and\\_ordinances.php#](http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#)

Meeting was called to order by Chairman Neil. Hildebrandt moved/Kammeyer second to approve the agenda.

Board met with Randy McKenzie, B & Z Admin., to consider a request for division of land. Ron Pepples, court appointed attorney for family estate, present by phone representing the family.

Hildebrandt moved/Kammeyer second to approve division of land and adopt RESOLUTION NO. 20-34; RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF Doris Dilger Et Al, Parcel G being that part of the FrNW $\frac{1}{4}$  of Sec 18, T92N, R13W of the 5<sup>th</sup> P.M., Bremer County, IA, described as commencing at the NE corner of said NW $\frac{1}{4}$  point being a found  $\frac{3}{4}$ " iron pin; thence along the North line of said NW $\frac{1}{4}$  N88°10'05" W1237.73' to a set No. 4 rebar with blue plastic cap #20510, being the point of beginning for Parcel G; thence S00°12'50" W2022.91.0' to a set No. 4 rebar with blue plastic cap #20510; thence N88°17'15" W1801.72' to a set No. 4 rebar with blue plastic cap #20510, said rebar being on the West line of said NW $\frac{1}{4}$ ; thence along said line N00°03'55" W1154.08' to the SW corner of existing Parcel D, being a found  $\frac{5}{8}$ " rebar with orange plastic cap #19211; thence along the South line of said parcel N89°56'05" E254' to the SE corner of said parcel, point being a found  $\frac{5}{8}$ " rebar with orange plastic cap #19211; thence along the East line of said parcel N0°03'55" W368' to the NE corner of said parcel, point being a found  $\frac{5}{8}$ " rebar with orange plastic cap #19211; thence along the North line of said parcel S89°56'05" W254' to the NW corner of said parcel, point being a found  $\frac{5}{8}$ " rebar with orange plastic cap #19211, said point being on the West line of the NW $\frac{1}{4}$ ; thence along the West line of said NW $\frac{1}{4}$  N00°03'55" W504.89' to the NW corner of said NW $\frac{1}{4}$ , point being a found  $\frac{5}{8}$ " iron pin; thence along the North line of said NW $\frac{1}{4}$  S88°10'05" E1811.69' to the point of beginning. Containing 81.80 acres including 3.24 acres of ROW. Subject to restrictions, easements, covenants, ordinances, and limited access provisions of record and not of record. Note: The North line of said NW $\frac{1}{4}$  is assumed to bear N88°10'05" West for this description. And Parcel H being that part of the Fr NW $\frac{1}{4}$  of Sec 18, T92N, R13W of the 5<sup>th</sup> P.M., Bremer County, IA, described as commencing at the NE corner of said NW $\frac{1}{4}$ , point being a found  $\frac{3}{4}$ " iron pin; thence along the North line of said NW $\frac{1}{4}$  N88°10'05" W1237.73' to a set No. 4 rebar with blue plastic cap #20510; thence S00°12'50" W2022.91' to the SE corner of Parcel G, point being a set No. 4 rebar with blue plastic cap #20510, and being the point

of beginning for Parcel H; thence continuing S00°12'50" W618.93' to a point on the South line of said NW¼, said point being a set No. 4 rebar with blue plastic cap #20510; thence along said South line N88°17'15" W1798.72' to the SW corner of said NW¼, point being a found 5/8" rebar with aluminum cap #19211; thence along the West line of said NW¼ N00°03'55" W619.02' to the SE corner of said Parcel G, point being a set No. 4 rebar with blue plastic cap #20510; thence along the South line of said parcel S88°17'15" E1801.72' to the point of beginning. Containing 25.57 acres including 0.71 acres of ROW. Subject to restrictions, easements, covenants, ordinances, and limited access provisions of record and not of record. Note: The North line of said NW¼ is assumed to bear N88°10'05" West for this description. PASSED AND ADOPTED THIS 6<sup>th</sup> day of April, 2020.

Minutes of the previous meeting were read and approved.

Hildebrandt moved/Kammeyer second to set the mileage reimbursement rate at .35 cents for the 2<sup>nd</sup> quarter of calendar year 2020.

Kammeyer moved/Hildebrandt second to approve a payroll change for Angela Auel, Conservation Naturalist/Recycling Edu, from \$18.27/hr. to \$18.75/hr., step increase effective 4/7/20.

Hildebrandt moved/Kammeyer second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Kammeyer second to accept and place on file quarterly reports from the Auditor, Recorder and Sheriff.

Kammeyer moved/Hildebrandt second to authorize board chair to sign the Delta Dental FY21 voluntary dental benefit renewal.

Auditor/Commissioner of Elections, Shelley Wolf and Susi LaRue, Deputy Commissioner of Elections requested approval of additional expenses that may or may not be reimbursed by Federal COVID 19 grant dollars. Atypical election administration items are suggested by the Iowa Secretary of State for Poll Worker and voter protection for in person voting in the June 2, 2020 Primary Election. Hildebrandt moved/Kammeyer second to allow up to \$4,500 for masks, gloves, disinfectant wipes for election equipment, cleaning supplies for voting booths and other surfaces, protective germ shields and other sanitizing materials for Poll Workers, a pen for every voter, floor stickers and signs to encourage social distancing and control voter flow.

Board met with Landon Moore, County Engineer, by phone for a weekly Secondary Roads department update.

Board discussed COVID 19 and Bremer County Government. A request was approved for telework for an employee with a doctor note requiring stringent social distancing.

Chairman Neil informed the board policies related to COVID-19 and Bremer County Government are in progress and should be available for approval Tuesday.

Board/Committee updates: Kammeyer was part of a 20 county Workforce Development conference call board meeting.

Hildebrandt moved/Kammeyer second to adjourn at 9:49 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the April 6, 2020 meeting of the Bremer County Board of Supervisors.

\_\_\_\_\_  
Tim Neil, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor

Claims Publication Summary 4/6/20:

Allendan Seed Co	Seed	190.60	
Alliant Energy - IP&L	Utilities	386.44	3
Aspro Inc	Cold Mix	1,070.04	
AT&T	Trunking Exp	44.03	
Auel, Angela	Reimb Cell Phone	60.00	
Bergmann's Sandblasting & Pnt	Service	540.50	
Betz, Leya	Reimb Edu	80.00	
Black Hawk Co Sheriff	Svc of Notice	37.40	
Black Hills Energy	Utilities	674.46	4
BMC Aggregates LC	Road Rock	16,511.42	6
Bob Barker Co Inc	Jail Supplies	166.35	
Br Co Clerk of Court	Court Costs	9.55	
Br Co Health Ins Fund	Retiree Insurance	1,947.00	
Br Co Sheriff	Svc of Notice	850.73	2
Brandt, Amanda	Mileage/Reimb Cell Phone	203.60	
Brase, Chelsea	Mileage/Reimb Cell Phone	20.80	
Br-Waverly Law Board	Budget Allocation	16,823.25	
Butler-Bremer Comm	Trunking Exp	2,196.33	
Calease, Jerry	Tile Crossing	2,120.00	
Calhoun-Burns & Assoc Inc	Services	23,490.10	4
Campbell Supply Co	Sign Supplies	176.96	
Campbell, Lyman	Per Diem/Mileage	103.20	
Canon Financial Services Inc	Lease	88.60	
Carolina Software Inc	Software Support	400.00	
Central Iowa Distributing Inc	Supplies	80.40	
Century Link	Phone	351.48	2
Cintas First Aid & Safety	Materials	122.50	
City of Waverly	Building Permits	875.79	
Cottingham & Butler Ins Svcs	Services	1,083.33	
Crawford Supply Co	Commissary Supplies	149.12	

Culligan Water Conditioning	Bottled Water	13.00	
Davison, Brian	Reimb Fuel	20.00	
Dell Marketing LP	IT Equip	2,414.55	
Diercks, Rodney	Medical Examiner	231.00	
Dillavou Oil Co Inc	Delivery	426.00	
Don's Truck Sales Inc	Parts	839.91	3
Emerson, Claire	Mileage	0.80	
Fastenal Co	Supplies/Parts	102.77	4
Geerts, Nicole	Mileage/Reimb Cell Phone	276.80	
Gordon Flesch Co Inc	Lease	309.40	3
Grainger	Materials	97.97	
HealthCareFirst Inc	Software	1,912.28	
Hockenson, Andrew	Reimb Cell Phone	105.00	
Hoppy's Auto Parts Inc	Parts/Supplies	1,180.79	16
Horizon Publishing Co	Publications/Ads	635.28	3
Humana Health Care Plans	Refund Overpayment	1,801.00	
IA Co Recorders Assoc	Software Maint	1,496.73	
IA County Attorneys Assoc	Dues	666.00	
Interstate All Battery Center	Supplies	108.92	
Iowa Law Enforcement Academy	Evaluation	450.00	
Iowa Prison Industries	Signs	893.20	
Iowa Regional Utilities Assoc	Rural Water	154.14	
ISACA Treasurer	Dues	225.00	
Jerry Roling Mts Inc	Auto Maint	220.35	
John Deere Financial	Parts/Supplies/Tool	1,355.34	
Johnson Co ME Dept	Medical Examiner	286.01	
Keefe Supply Co	Commissary Supplies	2,345.36	
Kettwig, Stacey	Mileage/Reimb Cell Phone	196.80	
Koch, Amy	Mileage/Reimb Cell Phone	208.40	
LabSource Inc	Supplies	886.00	
Lantow, Kelly	Mileage/Reimb Cell Phone	15.60	
Lessin Supply Co	Supplies	83.30	
Mail Services LLC	Renewals/Postage	770.78	
Mark Milder Law Firm	Services	224.40	
MCI	Phone	23.55	
McKesson Medical Surgical	Supplies	463.25	2
MercyOne Waverly	Medical Examiner	100.00	
MidAmerican Energy Co	Utilities	1,079.44	8
Noonan-Day, Daniel	Reimb Meals/Fuel	58.96	
North IA Juvenile Det Svcs	JV Detention	3,875.00	
Office Express	Supplies	609.75	6
O'Hare, Sally	Reimb Office Supplies	65.18	
Pitney Bowes Bank Inc	Postage	2,170.80	4
Plumb Tech Inc	Materials	907.20	
PMMIC Insurance	Insurance	2,961.00	
Premiere Auto Wash	Truck Wash	3.00	

Quill LLC	Supplies	138.96	
RACOM Corporation	Services	36,523.89	
RC Systems	Services	250.00	
RELX Inc DBA LexisNexis	Subscription	313.00	
REW Services Corp	Services	4,503.00	
Riley's Inc	Supplies	433.46	
Roling Ford LLC	Auto Maint	32.95	
RTC Communications	Utilities	32.91	
Rusty's Automotive Repair	Auto Maint	630.46	
Sadler Power Train Inc	Parts	345.61	2
Schaeffer Mfg Co	Supplies	603.26	
Schilling Supply Co	Materials	58.42	
Schwartz, Katie	Reimb Supplies/Cell Phone	20.32	2
Sharp, Lindley	Reimb Cell Phone	5.00	
Shonka, Susan	Reimb Employee Exp	323.69	
Snap On Tools	Tools	131.98	
Stan's Small Engine Repair Inc	Service	217.02	
Steere, Brent	Per Diem/Mileage	103.20	
Stephens, Sara	Per Diem/Mileage	53.68	
Stokes Welding	Materials	1,160.60	3
Storey Kenworthy	Supplies	560.23	4
Summit Food Service LLC	Inmates Meals	6,968.02	
Sumner Municipal Utilities	Utilities	201.25	2
Superior Welding Supply Co	Supplies/Tools	356.66	2
Terminal Supply Co	Parts	562.84	
The Printery	Supplies	94.95	
TIFCO Industries	Parts	405.36	
Tyler Technologies Inc	Software Support	7,502.00	
US Cellular Corp	Cell Phone	121.96	
US Post Office	Stamps	165.00	
Vanguard Publishing Co	Publications/Ad	1,450.98	2
Verizon Wireless	Internet	648.79	2
Visa	Business Exp	4,678.44	12
Wal-Mart Community	Supplies	69.57	3
Waterloo Auto Parts	Parts	500.00	
Waverly Newspapers	Publications/Ad	560.80	3
Waverly Police Dept	Svc of Notice	36.00	
Waverly Utilities	Utilities	945.04	5
WBC Mechanical Inc	Services	197.37	
Weber Paper Co	Supplies	330.72	
Wehling, Kelsie	Mileage/Reimb Cell Phone	138.40	
WellSky	Software	2,600.00	
Westendorf, Sarah	Mileage/Reimb Cell Phone	169.20	
Windstream Corp	Trunking Exp/Utilities	271.66	2
Yoder Construction NE IA LLC	Services	3,675.00	
Ziegler Inc	Parts	714.92	

	TOTAL	183,930.56
CBS CLAIMS		
Burrier Plbg & Spas Inc	Parts	15.62
Century Link	Phone	5.98
Culligan Water Conditioning	Lease	23.45
Lahr, Susan	Reimb Cell Phone	40.00
MidAmerican Energy Co	Utilities	65.55
Picken, Jennifer	Reimb Cell Phone	40.00
Pitney Bowes Bank Inc	Postage	12.65
Storey Kenworthy	Supplies	327.71
Verizon Wireless	Internet	40.01
Visa	Ad/Supplies	215.89
Wal-Mart Community	Supplies	86.74
Waverly Tire Co	Tire	45.00
	TOTAL	918.60
	GRAND TOTAL	184,849.16