

March 16, 2020

The Bremer County Board of Supervisors met in session on Monday, March 16, 2020 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Neil, Kammeyer, Hildebrandt present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor's office and on online at:
http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#

Meeting was called to order by Chairman Neil. Kammeyer moved/Hildebrandt second to approve the agenda with an emergency addition of a COVID 19 meeting with department heads and elected officials at 11:15 a.m. to develop a courthouse plan.

Kassandra Johansen, Finance Director, led review of the FY21 budget in preparation of the budget hearing.

Minutes of the previous meeting were read and approved.

Hildebrandt moved/Kammeyer second to implement waiving prior authorization, cover diagnostic tests, increase access to prescription medications and encourage use of the virtual health services as recommended by Wellmark for self-funded groups regarding COVID-19.

Kammeyer moved/Hildebrandt second to approve a payroll addition for Stephenie Steege, Auditor's office Clerk, part time, \$15/hr., effective 3/16/2020 and a payroll change for Sheen Leisinger, Dispatcher, from \$22.57/hr. to \$23.29/hr., step increase effective 3/28/2020.

Hildebrandt moved/Kammeyer second to approve the Willow Run Country Club 940 E Fayette St., Denver, IA liquor license renewal.

Hildebrandt moved/Kammeyer second to authorize Board Chair to sign an audit engagement letter with Anderson, Larkin & CO. P.C. for completion of the county's FY20 audit.

Hildebrandt moved/Kammeyer second to authorize Board Chair to sign an engagement letter with Gary N. Jones for legal services related to the year 2015 LIHTC (low income housing tax credit) transition for Community Based Services.

Hildebrandt moved/Kammeyer second to enact a Proclamation recognizing April as Sexual Assault Awareness Month.

Board met with Andy Hockenson, Conservation Director, for a department update. Hildebrandt moved/Kammeyer second to accept and place on file the Bremer County Conservation Board Annual Report.

Board met with Randy McKenzie, B & Z Admin.

Kammeyer moved/Hildebrandt second to open the Public Hearing on a request to vacate an official plat of land, Parcel A located in the Southwest 1/4 of Section 7, T91N, R12W of the 5th P.M., Bremer County, Iowa, owned by Ethan Strottmann. Lance Gritters on behalf of Ethan Epley, and Ethan Strottmann present in favor.

Kammeyer moved/Hildebrandt second to close the Public Hearing.

Hildebrandt moved/Kammeyer second to approve vacation of plat and adopt RESOLUTION NO. 20-25. WHEREAS, Ethan Strottmann has requested vacation of the plat filed of record as Document No. 19952437 on July 14th, 1995 in the office of the Bremer County, Iowa, Recorder being Parcel A located in the Southwest Quarter of Section 7, Township 91 North, Range 12 West of the 5th P.M., Bremer County, Iowa; and WHEREAS, a public hearing was held at 10:00 A.M. on March 16th, 2020, for the purpose of receiving public comment on the request; and WHEREAS, notice of the date, time, place, and purpose of the hearing has been duly published as required by law; and WHEREAS, all proprietors and mortgagees within 300 feet of the area to be vacated have been given legal notice as required by the statute. WHEREAS, upon public hearing, no objection was voiced to vacation of this plat. BE IT HEREBY RESOLVED the plat filed of record as Document No. 19952437 on July 14th, 1995, in the office of the Bremer County, Iowa, Recorder being Parcel A located in the Southwest Quarter of Section 7, T91N, R12W of the 5th P.M., Bremer County, Iowa, owned by Ethan Strottmann is hereby vacated this 16th day of March, 2020, at 10:00 A.M.

Board considered a request for division of land from Ethan Strottmann, present. Hildebrandt moved/Kammeyer second to approve division of land and adopt RESOLUTION NO. 20-26, RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF Ethan Strottmann Parcel E, being a portion of the SWFr¹/₄ of Sec 7, T91N, R12W of the 5th P.M., said parcel is intentioned replace plats of Parcel A (1995-2437) and (2003-2719) of Bremer County, IA, further described as beginning at a point that is N00°55'00" W553.27' (previously described as N00°00'00" E553.27') and N89°41'57" E66.00' (previously described as N89°23'06" W66.00') from the SW corner of Sec 7; thence N00°55'00" W46.78' (previously described as N00°00'00" E46.78'); thence N85°21'00" E854.00' (previously described as thence N86°15'45" E729.00'); thence N00°55'00" W415.00'; thence N89°05'00" E385.00'; thence S00°55'00" E465.00'; thence S89°05'00" W433.50'; thence S85°21'00" W805.25' to the point of beginning, containing 5.03 acres. Passed and adopted the 16th day of March, 2020.

Hildebrandt moved/Kammeyer second to open the Public Hearing for the Second Reading of Ordinance #20-04, an ordinance providing for a change in zoning for Mark W. Rippe Rev. Trust & Abby Jo Rippe Rev. Trust from R-1 to A-1 on a portion of the W¹/₂ of the SE¹/₄ of the SE¹/₄ of Sec 22, T91N, R13W of the 5th P.M., Bremer County, IA. No one present, no comments received. Hildebrandt moved/Kammeyer second to close the public hearing. Kammeyer moved/Hildebrandt second to approve the second reading this 16th day of March, 2020 and waive the third reading of Ordinance #20-04.

Kammeyer moved/Hildebrandt second to open the Public Hearing for the first reading of Ordinance #20-03, an ordinance providing for a change in zoning for Gary D. & Carolyn E. Derifield from A-1 to A-2 on a tract of land located in the SE¹/₄ NW¹/₄ of Sec 20, T91N, R13W of the 5th P.M., Bremer County, IA, containing 3.47 acres. No one present, no comments received. Hildebrandt moved/Kammeyer second to close the Public

Hearing. Hildebrandt moved/Kammeyer second to approve the second reading this 16th day of March, 2020 and waive the third reading of Ordinance #20-03.

Board considered options for offering a wellness opportunity to employees who attend the annual open enrollment meetings. Neil moved/Kammeyer second to offer a Wellness Lab Walk-in screening at no cost to the employee if they attend an open enrollment meeting. Family Members, of employees who attend an open enrollment meeting, who are covered by Bremer County Health Insurance may also take part in the screening. Ayes: Neil/Kammeyer. Abstain: Hildebrandt.

Board moved to the 1st floor meeting room. Hildebrandt moved/Kammeyer second to open the Public Hearing on the FY21 Budget. No one present, no comments received. Neil presented the Bremer County Compensation Board recommendation. Kammeyer moved/Hildebrandt second to close the public hearing.

Kammeyer moved/Hildebrandt second to adopt RESOLUTION 20-27: WHEREAS, the Bremer County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and WHEREAS, the Bremer County Compensation Board met on November 18, 2019 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2020:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$68,250	3.5%	\$70,639
County Attorney	\$114,107	4.0%	\$118,671
Recorder	\$68,250	3.5%	\$70,639
Sheriff	\$99,411	5.0%	\$104,382
Supervisors	\$37,514	2.5%	\$38,452
Supervisor Chair	\$37,514	2.5% +\$1,000 stipend	\$38,452 + \$1,000

stipend

Treasurer	\$68,250	3.5%	\$70,639
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THEREFORE, BE IT RESOLVED that the Bremer County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2020:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$70,298	3.0%
County Attorney	\$118,019	3.428%
Recorder	\$70,298	3.0%
Sheriff	\$103,670	4.285%
Supervisors	\$38,318	2.142%

Supervisor Chair \$38,318 + \$1,000 stipend 2.142%
Treasurer \$70,298 3.0%
Approved the 16th day of March, 2020.

Hildebrandt moved/Kammeyer second to adopt RESOLUTION NO. 20-28: Adoption of Budget and Certificate of Taxes for the fiscal year 2020-2021. In accordance with Section 331.434(5) of the Code of Iowa, be it resolved by the Bremer County Board of Supervisors to hereby adopt the county budget as published and adopt the certificate of taxes for the fiscal year 2020-2021, and hereby direct the Auditor to properly certify and file the budget and certificate of taxes as adopted. IT IS SO APPROVED AND EFFECTIVE THIS DATE: MARCH 16, 2020.

Kammeyer moved/Hildebrandt second to approve FY21 employee cell phone reimbursement authorizations.

Board canvassed the 2nd Tier County Canvass of Votes of the Denver Community School District Bond Issue Special Election and Waverly-Shell Rock Community Schools Revenue Purpose Statement Special Election. Susi LaRue, Deputy Commissioner of Elections, presented the Abstracts and Summary of Votes cast with Black Hawk and Butler County votes included.

Board met with several department heads and elected officials as well as Katie Schwartz, Public Health Nurse, in the first floor meeting room as an emergency agenda item to discuss COVID 19 and how it might affect county government operations. A message will be composed by Public Information Officer, Shelley Wolf, and sent to the Board for review. The message essentially will encourage the public to refrain from in person business with county offices and give direction how business can be accomplished remotely. Only the north entrance of the Courthouse will be open and use of restrooms by the public will be discouraged.

Board met with Landon Moore, County Engineer, for a weekly Secondary Roads department update.

Kammeyer moved/Hildebrandt second to adjourn at 12:35 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the March 16, 2020 meeting of the Bremer County Board of Supervisors.

Tim Neil, Chairman

Attest: _____
Shelley Wolf, Auditor