

March 23, 2020

The Bremer County Board of Supervisors met in session on Monday, March 23, 2020 in the Courthouse, Waverly, Iowa, at 10:00 a.m. Neil, Kammeyer, Hildebrandt present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor's office and on online at:
http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#

Meeting was called to order by Chairman Neil. Kammeyer moved/Hildebrandt second to approve the agenda with the addition of adding possible action to the COVID 19 discussion/update.

Board met with Randy McKenzie, B & Z Admin., to consider requests for division of land.

Hildebrandt moved/Kammeyer second to approve division of land and adopt RESOLUTION NO. 20-29; RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF Dean R. & Barbara J. Hutchison, Parcel D, being a portion of Parcel C of the SE $\frac{1}{4}$ of Sec 5, T91N, R14W of the 5th P.M., in Bremer County, IA and further described as commencing at the SE corner of Sec 5; thence N89°57'00" W1347.90' along the South line of Sec 5; thence N00°31'11" W58.75' to the point of beginning, said point being on the North ROW line of State Hwy 3, as described in Warranty Deed, Book 170, pgs 134-139 of the Bremer County Recorder; thence Westerly 497.37' along a 42,028' radius curve, concave Northerly having a chord definition of S89°56'30" W497.08' along said North line, to a point at 70' normally distant Northerly from station 1093+11.24; thence N00°31'11" W419.08'; thence S89°57'00" E492.00'; thence S00°31'11" E93.53'; thence S90°00'00" E5.00'; thence S00°31'11" E324.58'; to the point of beginning; containing 4.77 acres. Note: The East line of the SE $\frac{1}{4}$ of Sec 5 was assumed to bear N00°07'00" East for this description. Passed and adopted the 23rd day of March, 2020.

Kammeyer moved/Hildebrandt second to approve division of land and adopt RESOLUTION NO. 20-30: RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF Tegtmeier Enterprises LLC, Parcel D in the SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Sec 21, T92N, R11W of the 5th P.M., Bremer County, IA, and more particularly described as beginning at the NE corner of said $\frac{1}{4}$ - $\frac{1}{4}$ section; thence S01°45'00" E850.56' along the East line of said $\frac{1}{4}$ - $\frac{1}{4}$ section to the NE corner of Parcel C, as recorded in Doc #2013-4177, on file in the Bremer County Recorder's Office, Waverly, IA; thence S89°38'25" W168.00' along the North line of said Parcel C to the NW corner thereof; thence S01°45'00" E475.00' along the West line of said Parcel C to the SW corner thereof and the South line of said $\frac{1}{4}$ - $\frac{1}{4}$ section; thence S89°38'25" W395.00' along said South line; thence N01°43'02" W500.00'; thence N45°33'53" W260.00'; thence N03°09'06" W168.00'; thence N01°16'56" W474.00' to the North line of said $\frac{1}{4}$ - $\frac{1}{4}$ section; thence N89°36'39" E743.00' along said North line to the point of beginning. Containing 18.35 acres, including 1.53 acres of 200th St & county road V56 (Viking Ave) ROW, subject to any easements recorded or unrecorded. Passed and adopted the 23rd day of March, 2020.

Hildebrandt moved/Kammeyer second to approve division of land and adopt RESOLUTION NO. 20-31: RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF Kuethe Turkey Farms, Inc, Parcel B in the NW¹/₄ of the SE¹/₄ of Sec 13, T93N, R12W of the 5th P.M., Bremer County, IA, and more particularly described as beginning at the center of said section; thence N88°39'49" E645.00' along the North line of said ¼-¼ section; thence S01°08'46" E1055.00'; thence S88°39'49" W335.00'; thence S01°08'46" E136.00'; thence S88°39'49" W310.00' to the West line of said ¼-¼ section; thence N01°08'46" W761.00' along said West line to the SW corner of a deed description, as recorded in Doc #2016-2685, on file in the Bremer County Recorder's office, Waverly, IA; thence N88°39'49" E205.00' along the South line of said deed description to the SE corner thereof; thence N01°08'46" W330.00' along the East line of said deed description to the NE corner thereof; thence S88°39'49" W205.00' along the North line of said deed description to the NW corner thereof and the West line of said ¼-¼ section; thence N01°08'46" W100.00' along said West line to the point of beginning. Containing 15.04 acres, including 0.99 acre of Reno Ave ROW, subject to any easements recorded or unrecorded. Passed and adopted the 23rd day of March, 2020.

Board discussed COVID-19 related personnel situations and contemplated what needs to be addressed in regard to Bremer County government operations.

Board met with Landon Moore, County Engineer, for a weekly Secondary Roads department update.

Kammeyer moved/Hildebrandt second to adopt a Supplemental Drug and Alcohol Policy for Bremer County employees required to hold a CDL.

Hildebrandt moved/Kammeyer second to adopt RESOLUTION NO. 20-32: WHEREAS, The Bremer County Board of Supervisors recognizes the severity of this past winter and its effect on certain paved roads during the periods of thawing this spring, and WHEREAS, Sections 321.236(8), 321.255, 321.471, and 321.473 of the Code of Iowa provide the authority for local authorities to impose restrictions as to the weight of vehicles being operated on any highway under their jurisdiction and Section 321.463 establishes the penalty for violating said restrictions. NOW THEREFORE BE IT RESOLVED by the Bremer County Board of Supervisors that the following weight restrictions are in effect for the period of 90 days from March 23, 2020, or until rescinded by the removal of signs by the proper authority, if conditions warrant an earlier date: 5-Ton Axle Limit (Gross Load = Number of axles x 5 Tons) on 250th Street from Joplin Ave west 1.75 miles to Hilton Ave. The County Engineer is hereby directed to have erected such signs as are necessary to advise the traveling public of these limits in accordance with Section 321.472. Adopted the 23rd day of March, 2020.

Kammeyer moved/Hildebrandt second to approve a Secondary Roads department FY21 purchase of a 2014 Freightliner Coronado semi-tractor.

Hildebrandt moved/Kammeyer second to approve a Utility Permit for Iowa Regional Utilities Association (Central Iowa Water) for underground water line that will be placed at a point 130' N of the S quarter corner of Section 4, T91N, R13W to a point 37' W of the centerline of Ivy Ave in Section 4, T91N, R13W in Jefferson Township.

Hildebrandt moved/Kammeyer second to authorize board chair to sign a Federal-aid Agreement for a Competitive Highway Bridge Program (CHBP) Project between the

County of Bremer and the Iowa Department of Transportation for project BROSCHBP-C009(84)--NC-09 providing funding for Bridge 10-3A.

Hildebrandt moved/Kammeyer second to adopt RESOLUTION NO. 20-33: Whereas, under the laws of the State of Iowa, the Bremer County Board of Supervisors is charged with the duty and responsibility of construction and maintaining the Secondary Roads of Bremer County. Whereas, the Bremer County Board of Supervisors has the responsibility to assure safe passage of vehicles on the Secondary Road System, and Whereas, the Bremer County Board of Supervisors under Section 321.474 of the 2020 Code of Iowa may, by resolution, impose load limits on Secondary Roads, and Whereas, it has been determined that the following bridges are not structurally adequate to carry legal loads:

County Bridge No.	Kind	Location	Existing Posting
01-11	CCS	15-93-14	Narrow
01-16	CCS	23-93-14	Narrow
03-03	St. I-Beam	10-93-12	None
03-07	Timber	12-93-12	None
03-15	CCS	24-93-12	None
04-17	CCS	28-93-11	None
05-04	Timber	07-92-14	One Lane
06-01	Timber	6-92-13	Narrow
08-03	CCS	4-92-11	None
08-19	CCS	28-92-11	None
10-01A	Timber	04-91-13	None
10-11	St. I-Beam	28-92-13	None

Now Therefore Be It Resolved By The Bremer County Board Of Supervisors:

1. It is our judgment that the weight shown below (by including the weight of the vehicle and load) are maximum limits that this bridge is capable of safety supporting,
2. That we hereby close this bridge to any vehicle which together with its load, weights more than the weight shown herein:

County Bridge No.	Straight Truck	Semi-Trailer	Full Trailer
01-11	28,40,40 Tons & All Vehicles		
01-16	28,40,40 Tons & All Vehicles		
03-03	28,40,40 Tons & All Vehicles		
03-07	26,47,43 Tons & All Vehicles		
03-15	28,40,40 Tons & All Vehicles		
04-17	28,40,40 Tons & All Vehicles		
05-04	28,40,40 Tons & All Vehicles		
06-01	26,48,43 Tons & All Vehicles		
08-03	28,40,40 Tons & All Vehicles		

08-19	28,40,40 Tons & All Vehicles
10-01A	28,40,40 Tons & All Vehicles
10-11	28,40,40 Tons & All Vehicles

1. That signs be erected to advise the public of the maximum safe weight of the vehicles that may pass over the bridge.

Adopted the 23rd day of March, 2020.

Hildebrandt moved/Kammeyer second to adopt the FY21 IDOT Secondary Road Budget. Kammeyer moved/Hildebrandt second to adopt the FY21 IDOT Secondary Road Construction 5 Year Program.

The one sealed bid received for the County Farm land drainage tile project was opened. Kammeyer moved/Hildebrandt second to award the bid to Smith Excavating, Inc for \$6,198.

Board further discussed COVID-19 related personnel situations.

Board met with Scott LaRue, GIS/Maintenance. Discussion by phone with Law Library and Courtroom renovation project manager, Nathan Compton, ISG Inc.

Kammeyer moved/Hildebrandt second to authorize Board Chair to sign Bremer County Courthouse Renovation Change Order Number: 002 for an adjustment amount of \$3,717 added to the project.

Kammeyer moved/Hildebrandt second to approve Secondary Roads position changes effective 3/30/20: Preston Burman from Bridge Crew Laborer \$23.47/hr. to Operator II \$23.77/hr.; Dale Busch from Operator II \$23.77/hr. to Operator I/Sign Person \$23.58/hr.; Nathan Jones from Bridge Crew Laborer \$23.47/hr. to Operator I \$23.58/hr.; Nickolas Joss from Operator I \$23.58/hr. to Engineering Aide I \$23.91/hr.; Kyle Rotz from Operator I \$23.58/hr. to Laborer \$23.24/hr. Engineer, Moore, exited the meeting.

Hildebrandt moved/Kammeyer second to approve claims as listed below and authorize Auditor to issue checks.

Minutes of the March 16, 17 & 18, 2020 meetings were read and approved.

Kammeyer moved/Hildebrandt second to authorize Board Chair to sign the contract for a grant award between the Iowa Northland Regional Housing Council and Bremer County Community Based Services for repairs to existing housing for the developmentally disabled.

Board/Committee updates: Kammeyer participated in a Workforce Development Board meeting by phone. All other boards and committees were cancelled.

Board discussed Bremer County farm manager services. Consensus is to continue with Labre Crop Consulting, Inc. for farm consulting services.

Board called Nate Koehler to the board room to discuss virtual board meeting options. Hildebrandt moved/Kammeyer second to contract with “Go To Meeting” for a trial period to begin virtual board meetings March 30, 2020.

Board further discussed COVID-19 related personnel situations.

Board spoke with Kip Ladage, EMA, by speaker phone to inquire whether it is necessary to adopt a County declaration or proclamation to be eligible for COVID 19 Federal Government reimbursements.

Discussion was held in regard to recent hires who are ill. Hildebrandt moved/Kammeyer second to suspend indefinitely the rule that doesn’t allow use of sick leave until after 90 days of employment in Bremer County Employee Handbook Policy 5.4 due to the COVID 19 pandemic.

Ladage reported back to the board by phone that the State Emergency Declaration created eligibility for all counties to be eligible for COVID 19 Federal Government reimbursements.

Hildebrandt moved/Kammeyer second to adjourn at 1:01 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the March 23, 2020 meeting of the Bremer County Board of Supervisors.

Tim Neil, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 3/23/20:

Aable Pest Control	Services	103.00	
ACES	Edu	510.00	
AgVantage FS Inc	LP Gas	357.32	
Alliant Energy - IP&L	Utilities	277.50	2
Aspro Inc	Materials	387.99	
Black Hawk Co Sheriff	Svc of Notice	37.40	
BMC Aggregates LC	Rock/Winter Materials	21,948.38	2
Bob Barker Co Inc	Jail Supplies	1,327.60	
Br Co Highway Dept	Fuel/Equip Maint/Petty Cash	962.69	5
Br Co Sheriff	Svc of Notice	522.55	2
Brandt, Amanda	Mileage	170.80	
Brase, Chelsea	Mileage	36.80	
Burrier Plbg & Spas Inc	Supplies	24.76	
Butler Co REC	Utilities/Warning Sys	402.22	3
Canon Financial Services Inc	Lease	157.87	
Casterton, Sylvia	Election Official	141.35	

Central Iowa Distributing Inc	Supplies	572.00	
Century Link	Phone	2,486.47	4
Chuck's Specialty Sales	Signs/Stand	9.64	
Cintas First Aid & Safety	Services	182.26	
City of Janesville	Utilities	75.73	
City of Tripoli	Utilities	253.56	2
CopyWorks	Supplies	19.99	
Crawford Supply Co	Commissary Supplies	573.18	
Culligan Water Conditioning	Bottled Water	13.00	
Dana, Deb	Services	300.00	
Danielsen, Joanne	Election Official	167.10	
Dashner, Jill	Mileage	17.52	
Des Moines Stamp Mfg Co	Supplies	41.00	
Dietz, Mary	Election Official	66.75	
Dillavou Oil Co Inc	Delivery	288.00	
DLT Solutions LLC	Engineering Software	4,306.14	
Don's Truck Sales Inc	Parts	373.77	5
East-Central Iowa REC	Utilities	45.30	
Election Source	Election Programming	850.00	
EMS Learning Resources Ctr	CPR AED Cards	92.00	
Failor Hurley Construction	Construction	10,013.00	
Fails, Grace	Election Official	186.93	
Fastenal Co	Tools	42.77	
Garry's Tire Service Inc	Auto Maint	28.50	
Geerts, Nicole	Mileage	223.20	
Gielau, Barbara	Election Official	212.50	
Gordon Flesch Co Inc	Lease	568.30	2
Hoins, Luvina	Election Official	168.63	
I & S Group Inc	Services	1,812.95	
IA Dept of Transportation	Engineering Equip	391.05	2
IA Office State Med Examiner	Autopsy	2,951.00	
Iowa Law Enforcement Academy	Training/Evaluation	850.00	
Iowa Prison Industries	Signs	272.03	
ISSDA	Edu	125.00	
ITSavvy LLC	IT Equip	450.00	
John Deere Financial	Parts/Materials	40.38	3
Keefe Supply Co	Commissary Supplies	4,534.22	
Kettwig, Stacey	Mileage	196.40	
Koch, Amy	Mileage	182.80	
Kokotan, Sandra	Election Official	186.13	
Kwik Trip Inc	Diesel	12,295.82	
Ladage, Kip	Medical Examiner	200.00	
Lantow, Kelly	Mileage	33.20	
LaRue, Susi	Mileage	112.80	
Liddle's Ecowater Systems	Lease/Bottled Water	50.00	2
Maifield, Nancy	Election Official	61.75	

Marco Technologies LLC	Lease	185.59	
McCoy, Karen	Election Official	182.88	
McKesson Medical Surgical	Medical Supplies	207.67	2
MercyOne Waterloo Medical Ctr	Services	1,506.00	3
MercyOne Waverly	Medical Examiner	287.50	3
Meyer Construction	Building Materials	85,000.00	
Meyer Pharmacy	Medical Supplies	343.95	2
MDS of East Central Region	Services	3,942.42	
MicroAge	Software	196.77	
MidAmerican Energy	Utilities/Warning Sys	205.04	2
Midwest Wheel Companies Inc	Parts	396.00	
Miller True Value Hardware	Supplies	23.67	2
Northern Iowa Therapy PC	Therapy	2,240.00	
Office Express	Supplies	556.48	3
Overhead Door Co of Waterloo	Parts	2,366.10	
Papenheim Law Office	Services	286.80	
Petersen, Sara	Election Official	65.80	
Peterson Contractors Inc	Construction	51,772.14	
Pitney Bowes Bank Inc	Postage	145.20	
Pomp's Tire Service Inc	Supplies	704.00	
RACOM Corporation	Service	105.00	
Ramker Construction & Supply	Part	355.00	
Resideo Life Care Solutions	Software	130.00	
Riley's Inc	Supplies	80.68	2
Roling Ford LLC	Auto Maint	32.95	
Schumacher Elevator Co	Service	252.46	
Schwartz, Katie	Mileage	23.20	
Sharp, Lindley	Mileage	55.20	
Shred-It USA	Shredding	157.10	
Sowers, Barb	Election Official	196.13	
Spahn & Rose Lumber Co	Materials/Tools	524.12	
Steege, Darrel	Election Official	175.00	
Steege, Diane	Election Official	190.00	
Steinlage, Alan G & Kimberly K	Well Plugging	500.00	
Stokes Welding	Parts/Equip Maint	528.01	3
Storey Kenworthy	Supplies	227.07	2
Summit Food Service LLC	Inmates Meals	7,368.22	
Superior Welding Supply Co	Supplies	29.50	
Taylor Physical Therapy Assoc	Therapy	7,922.00	
Thrifty White Pharmacy	Inmates Prescriptions	278.31	
Unity Point Clinic	Services	84.00	
US Cellular Corp	Phone	674.61	5
Verizon Connect NWF Inc	GPS	412.43	
Verizon Wireless	Phone/Internet	436.58	6
Visa	Edu/Employee Exp/Fuel	1,359.11	12
Waste Management	Utilities	230.56	

Waverly Health Center	Services	105.00	
Waverly Newspapers	Publications/Ad	322.72	3
Waverly Utilities	Utilities	3,818.59	6
Weber Paper Co	Jail Supplies	165.36	
Wefel, Sarah	Reimb Supplies	49.74	
Westendorf, Sarah	Mileage	125.20	
Wolf, Michelle	Mileage/Reimb Parking	122.80	
Woodman Controls Co	Service	600.00	
Ziegler Inc	Parts/Supplies	814.20	8
	TOTAL	253,355.86	
CBS CLAIMS			
Br Co Highway Dept	Fuel/Auto Maint	1,156.89	
Br Co Maintenance Dept	Maint/Snow Removal	1,352.99	
Burrier Plbg & Spas Inc	Supplies	24.76	
Century Link	Phone	45.66	
Culligan Water Conditioning	Lease	23.45	
E-Doc Inc	Software	280.00	
Gordon Flesch Co Inc	Lease	89.00	
IA Northland Reg Transit	Transportation	1,307.50	
MercyOne Waterloo Medical Ctr	Services	321.00	
MicroAge	IT Equip	207.90	
Miller True Value Hardware	Supplies	319.49	
Shred-It USA	Shredding	45.00	
Spahn & Rose Lumber Co	Materials	105.07	
US Cellular Corp	Phone	21.16	
Waverly Utilities	Utilities	2,672.74	3
	TOTAL	7,972.61	
	GRAND TOTAL	261,328.47	