

May 11, 2020

Hildebrandt and Neil met as part of the Bremer-Waverly Law Board by phone conference at 9:00 a.m. Minutes taken by Dan Pickett, Sheriff.

The Bremer County Board of Supervisors met in session by a blend of in person in the board room in the Courthouse, Waverly, Iowa, and by virtual “Go To Meeting” on Monday, May 11, 2020 at 10:00 a.m. Neil, Kammeyer & Hildebrandt participated. Kassandra Johansen, Finance Director, present in person for the duration of the meeting. Given the directives on March 20, 2020 by Governor of the State of Iowa, Kim Reynolds, to protect the public from the possible spread of COVID-19 this meeting was made available to the public by telephone conference number. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office and on online at:  
[http://www.co.bremer.ia.us/government/resolutions\\_and\\_ordinances.php#](http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#)

Meeting was called to order by Chairman Neil. Hildebrandt moved/Kammeyer second to approve the agenda with the addition of a vacation carryover request and delete payroll rate of pay change for Barb Meeker, Auditor’s office.

Minutes of the previous meeting were read and approved.

Kammeyer moved/Hildebrandt second to approve a payroll addition for Charlene Schmitt, Dispatch Supervisor, full time, \$23.29/hr., effective 5/14/20.

Board met with Landon Moore, County Engineer, by phone for a weekly Secondary Roads department update. County Attorney, Kasey Wadding, present to give guidance on vacating the easement where the maintenance shed in Douglas Township, 1342 Ivory Ave., Plainfield, IA, has been removed.

Board reviewed the plan for grading and culvert replacements that prepare for the future paving project on Reed Ave. Hildebrandt moved/Kammeyer second to approve the Plans of Proposed Improvement on the Farm to Market System, Bremer County, Grading and Surfacing Project Number L-7-119 Grading and Surfacing Project, Reed Ave. from Hwy. 3 to C-33.

Hildebrandt moved/Kammeyer second to adopt RESOLUTION #20-42: RESOLUTION OF ACCEPTANCE OF PUBLIC IMPROVEMENTS. WHEREAS, Bremer County has entered into an Agreement with J.B. Holland Construction, Inc., Decorah, IA dated June 19, 2019, for construction of certain public improvements described as the Cap Improvement Project at the Bremer County Sanitary Landfill, Bremer County, Iowa, referred to as the project, and WHEREAS, HLW Group, LLC, the Engineer for said project, has stated the Project has been completed in general compliance with the terms, conditions, and stipulations of said Contract as per the Certificate of Substantial Completion, and WHEREAS, the project was substantially completed on September 4, 2019. The Contract substantial completion date was June 1, 2020. NOW, THEREFORE, BE IT RESOLVED, that Bremer County hereby accepts the Project subject to warranties and maintenance provisions provided under the Contract, and hereby APPROVES total payment in the amount of Eighty-three thousand, nine hundred and 51/100 dollars (\$83,900.51). Ninety-five percent (95%) of the total amount shall be paid within ten (10)

days of this Resolution of Acceptance. Five percent (5%) shall be paid no sooner than thirty (30) days after the date of this Resolution of Acceptance subject to receipt of certification by the Contractor that no unpaid liens exist in connection with this Contract. Approved this 11<sup>th</sup> day of May, 2020 by Bremer County, Iowa.

After conferring with Sue Lahr, CBS Director, by phone, Hildebrandt moved/Kammeyer second to authorize Board Chair to sign a contract between Bremer County Community Based Services and the Iowa Northland Regional Council of Governments for transportation services.

Randy McKenzie, B & Z Admin., in person, presented a subdivision request. Greg Meyer present by phone. Hildebrandt moved/Kammeyer second to approve division of land and adopt RESOLUTION #20-43: Resolution of a minor plat for Jolene J. Meyer, Parcel E being a portion of the NEfr<sup>1</sup>/<sub>4</sub> of the NWfr<sup>1</sup>/<sub>4</sub> of Sec 3, T91N, R11W of the 5<sup>th</sup> P.M., Bremer County, IA, further described as beginning at the NE corner of the NWfr<sup>1</sup>/<sub>4</sub> of Sec 3, thence S00°49'58" E40.00' along the East line of the NEfr<sup>1</sup>/<sub>4</sub> of the NWfr<sup>1</sup>/<sub>4</sub> of Sec 3; thence S88°45'29" W54.00', to a point adjacent to an existing fence; thence S01°04'14" E861.50', along an existing fence; thence S62°37'03" W234.80', along an existing fence; thence S52°52'56" W118.40', along an existing fence; thence S04°22'46" E303.50', along an existing fence; thence S02°17'01" E29.00', to the South line of NEfr<sup>1</sup>/<sub>4</sub> of the NWfr<sup>1</sup>/<sub>4</sub> of Sec 3; thence S89°01'23" W972.00', to a point adjacent to an existing fence; thence N01°24'55" W1401.93', along an existing fence; to the NW corner of the NEfr<sup>1</sup>/<sub>4</sub> of the NWfr<sup>1</sup>/<sub>4</sub> of Sec 3; thence N88°45'29" E1322.66' to the point of beginning, containing 37.90 acres, including 0.02 acres in county road easement (220th St & Vintage Ave). Passed and adopted this 11<sup>th</sup> day of May, 2020.

Kammeyer moved/Hildebrandt second to approve 20 hours of vacation carryover for Jennifer Bremner, Auditor's Office, to be used by 7/1/20.

Discussion on COVID-19 and Bremer County Government: Neil shared information gathered from the Executive Board of County Supervisors, that counties are opening to the public slowly and incrementally around the state and most are waiting until after June 1<sup>st</sup> to do so. Hildebrandt suggested working remotely should cease and there should be consideration on lifting the 50-mile travel restriction.

Board/Committee updates: Neil participated in a County Board of Supervisors Exec. Board meeting by phone conference; Kammeyer reported Iowa Workforce Development Board action; Hildebrandt participated in the Board of Health board meeting.

Hildebrandt moved/Kammeyer second to adjourn at 10:47 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the May 11, 2020 meeting of the Bremer County Board of Supervisors.

\_\_\_\_\_  
Tim Neil, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor