

May 4, 2020

The Bremer County Board of Supervisors met in session by a blend of in person in the board room in the Courthouse, Waverly, Iowa, and by virtual “Go To Meeting” on Monday, May 4, 2020 at 9:00 a.m. Neil, Kammeyer & Hildebrandt participated. Cassandra Johansen, Finance Director, present in person for the duration of the meeting. Given the directives on March 20, 2020 by Governor of the State of Iowa, Kim Reynolds, to protect the public from the possible spread of COVID-19 this meeting was made available to the public by telephone conference number. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office and on online at:
http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#

Meeting was called to order by Chairman Neil. Hildebrandt moved/Kammeyer second to approve the agenda.

Minutes of the previous meeting were read and approved.

Board met with Landon Moore, County Engineer, by phone for a weekly Secondary Roads department update.

Hildebrandt moved/Kammeyer second to approve a Utility Permit for Butler Bremer Communications for installation of fiber optic cable along Easton Ave/V14 in Section 2 of Polk Township.

Hildebrandt moved/Kammeyer second to approve a Utility Permit for Iowa Regional Utilities Association (Central Iowa Water) for installation of 12” water main under 220th St in Section 31 of Lafayette Township and Section 6 of Washington Township, under Butler Avenue in Section 6 of Washington Township, along Aspen Avenue in Section 6 of Washington Township and along 220th St in Section 31 of Lafayette Township.

Hildebrandt moved/Kammeyer second to adopt RESOLUTION #20-38: Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfers per FY20 Budget: From General Basic to Secondary Roads Fund \$223,695.00. So passed and adopted this 4th day of May, 2020.

Kammeyer moved/Hildebrandt second to adopt RESOLUTION #20-39: Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfers per FY20 Budget: From Rural Basic Fund to Secondary Roads Fund \$944,490.00. So passed and adopted this 4th day of May, 2020.

Hildebrandt moved/Kammeyer second to approve payroll additions for Michael Miller, Secondary Roads Bridge Crew Laborer, full time, \$21.13/hr., effective 5/11/20 & Clayton Vette, Conservation Seasonal, \$10/hr., effective 5/5/20.

Kammeyer moved/Hildebrandt second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Kammeyer second to approve payroll changes for CBS Direct Care staff: Calista Barbutes, part time, from \$11.33/hr. \$8.43/hr. sleep time to \$12.08/hr. \$8.68/hr. sleep time, step increase effective 5/8/20; Krystal Martens from \$11.25/hr. \$8.00/hr. sleep time to \$11.37/hr. \$8.12/hr. sleep time, step increase effective 5/17/20.

Kammeyer moved/Hildebrandt second to authorize Board Chair to sign a letter of engagement with Dorsey & Whitney LLP to retain legal services for a proposed urban renewal internal loan.

Kammeyer moved/Hildebrandt second to adopt RESOLUTION NO. 20-40: Resolution Setting Date for a Public Hearing on the Proposal to Incur Non-Current Debt. WHEREAS, the Board of Supervisors of Bremer County, Iowa (the "County"), has established the Wartburg College Urban Renewal Area (the "Urban Renewal Area") and has established the Wartburg College Urban Renewal Area Tax Increment Revenue Fund (the "Tax Increment Fund") in connection therewith; and WHEREAS, the County has undertaken a certain urban renewal project in the Urban Renewal Area, consisting of funding an economic development grant (the "Grant") to Birdworks, LLC, a subsidiary of Cardinal Construction, related to the construction of student housing at Wartburg College; and WHEREAS, it has been proposed that the County facilitate an internal advance of funds in the amount of \$38,789 (the "Advance") for the purpose of refinancing a portion of the costs of funding the Grant, and the County desires to make the Advance eligible to be repaid from future incremental property tax revenues to be derived from the Urban Renewal Area; and WHEREAS, pursuant to Section 331.479 of the Code of Iowa, it is now necessary to fix a date of meeting of the Board of Supervisors which it is proposed to take action to approve the Advance and to give notice thereof as required by such law; NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Bremer County, Iowa, as follows: This Board will meet electronically on May 18, 2020, at 9 o'clock a.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to approve the Advance. The County Auditor shall publish notice of said hearing, the same being in the applicable form attached to this resolution, which publication shall be made in a legal newspaper of general circulation in Bremer County, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for the hearing.

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS FOR THE INCURRENCE OF NONCURRENT DEBT IN A PRINCIPAL AMOUNT NOT TO EXCEED \$38,789 (NONCURRENT DEBT). The Board of Supervisors of Bremer County, Iowa, will meet on May 18, 2020, at 9 o'clock a.m., for the purpose of instituting proceedings and taking action on a proposal to incur noncurrent debt (the "Noncurrent Debt") in a principal amount not to exceed \$38,789 for the purpose of refinancing a portion of the costs of funding an economic development grant (the "Grant") to Birdworks, LLC, a subsidiary of Cardinal Construction, related to the construction of student housing at Wartburg College in the Wartburg College Urban Renewal Area.

At that time and place, oral or written objections may be filed or made to the proposal to incur the Noncurrent Debt. After receiving objections, the County may determine to incur the Noncurrent Debt. Due to federal and state government recommendations in response to COVID-19 pandemic conditions, the meeting will be held electronically via GoToMeeting, which will be accessible at the following: You can dial in using your phone. United States (Toll Free): [1 877 568 4106](tel:18775684106) Access Code: 445-351-213. In addition to electronic access, written comments may be filed or made prior to the meeting and will be recorded in the minutes.

The Noncurrent Debt will be in the form of an internal advance of funds from the County's General Fund to the Debt Service Fund for the payment of financing costs related to funding the Grant, including legal and administrative fees, and shall be repaid with incremental property tax revenues derived from the Wartburg College Urban Renewal Area on or before June 1, 2027. The Noncurrent Debt will be incurred pursuant to authority contained in Chapter 403 and in Section 331.478 and Section 331.479 of the Code of Iowa.

By order of the Board of Supervisors of Bremer County, Iowa. Shelley Wolf, County Auditor.

All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict. This resolution shall be in full force and effect immediately upon its approval and adoption, as provided by law. Passed and approved May 4, 2020.

Hildebrandt explained the proposed language changes to the MHDS-East Central Mental Health & Disabilities Region amended 28E Agreement for consideration and in route for review by County Attorney, Kasey Wadding.

Board met with Randy McKenzie, B & Z Admin., to consider a minor subdivision request from Evelyn Moeller Estate. John Larson, Attorney for the estate, present by phone. Hildebrandt moved/Kammeyer second to approve division of land and adopt RESOLUTION NO. 20-41, APPROVING THE MINOR SUBDIVISION PLAT OF Evelyn Moeller Estate: Parcel B being hat part of the SE $\frac{1}{4}$ of Sec 20, T92N, R12W of the 5th P.M., Bremer County, IA, described as commencing at the SE corner of said SE $\frac{1}{4}$, point being a found $\frac{3}{4}$ " \varnothing iron pin; thence along the East line of said SE $\frac{1}{4}$ N00°33' East a distance of 882.0' to a set $\frac{1}{2}$ " rebar with license #23212, also being the point of beginning; thence S89°23 $\frac{1}{2}$ ' West a distance of 776.0' to a set $\frac{1}{2}$ " rebar with license #23212; thence S00°25 $\frac{1}{2}$ ' West a distance of 121.0' to a set $\frac{1}{2}$ " rebar with license #23212; thence N88°57 $\frac{1}{2}$ ' West a distance of 329.75' to a set $\frac{1}{2}$ " rebar with license #23212; thence N00°06 $\frac{3}{4}$ ' East a distance of 406.3' to a set $\frac{1}{2}$ " rebar with license #23212; thence S89°43' East a distance of 303.85' to a set $\frac{1}{2}$ " rebar with license #23212; thence S00°25 $\frac{1}{2}$ ' West a distance of 257.1' to a set $\frac{1}{2}$ " rebar with license #23212; thence N89°23 $\frac{1}{2}$ ' East a distance of 804.2' to said East line of the SE $\frac{1}{4}$, point being a set $\frac{1}{2}$ " rebar with license #23212; thence along said East line S00°33' West a distance of 33.0' to the point of beginning. Containing 3.52 acres including 0.02 acres of ROW. Subject to restrictions, easements, covenants, ordinances, and limited access provisions of record and not of record. Note: The East line of the SE $\frac{1}{4}$ is assumed to bear S00°33' West for this description. Passed and adopted 5/4/2020.

Hildebrandt moved/Kammeyer second to approve Bremer County ISU Extension's request for water quality sampling lab testing funding.

Hildebrandt moved/Kammeyer second to authorize Board Chair to sign FY21 Wellmark health insurance plan renewal.

COVID-19 and Bremer County Government discussions/action: Neil informed the board of an information gathering phone call with the Human Resource consulting attorney in regard to furlough and layoff details due to reduced work load in the Public Health department.

Board/Committee updates: Kammeyer gave a report on IA Workforce Development Board; Neil reported email communications with 2nd Judicial Dist. & NE IA Community Action boards.

Hildebrandt moved/Kammeyer second to adjourn at 10:08 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the May 4, 2020 meeting of the Bremer County Board of Supervisors.

Tim Neil, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 5/4/20:

A To Z Auto Service Center	Auto Maint	329.46	
ACES	Edu	510.00	
Ahlers & Cooney PC	Services	2,160.00	
Alliant Energy - IP&L	Utilities	606.20	4
Beenblossom, Glenn	Reimb Uniform Exp	101.92	
Benton Co Attorney	Services	9,700.84	
Bergmann Brothers Trucking Inc	Services	1,533.50	
BeyondTrust Corp	Software Support	1,831.14	
BMC Aggregates LC	Road Rock	2,681.91	3
Br Co Health Ins Fund	Retiree Ins	1,947.00	
Br Co Sheriff	Svc of Notice	474.55	2
Brandt, Amanda	Mileage/Reimb Cell Phone	144.25	
Brase, Chelsea	Reimb Cell Phone	20.00	
Br-Waverly Law Board	Budget Allocation	16,823.25	
Butler Co Sheriff	Svc of Notice	45.30	
Central IA Juvenile Det Ctr	JV Medical	201.72	
Central Iowa Distributing Inc	Supplies	1,565.10	
Century Link	Phone	427.42	2
Cintas	Services	122.50	
City of Janesville	Utilities	75.73	
City of Waverly	Ambulance Contribution	13,390.00	

Continental Research Corp	Materials	289.90	
Crawford Supply Co	Commissary Supplies	333.36	
Crystal Heating & Plumbing Inc	Service	185.49	
Deike Implement Co	Equipment	1,800.00	
Denver Ambulance Svc	Contribution	13,390.00	
Diamond Mowers Inc	Equipment	29,231.00	2
Dillavou Oil Co Inc	Delivery	398.00	
Don's Truck Sales Inc	Parts	182.01	
East-Central Iowa REC	Utilities	44.99	
Election Source	Supplies/Program Election	6,803.23	2
Fastenal Co	Parts	20.50	
Frederika 1st Responders	Contribution	2,575.00	
Galls LLC	Uniforms	693.62	
Geerts, Nicole	Mileage/Reimb Cell Phone	208.65	
Gempler's	Supplies	166.88	
Gordon Flesch Co Inc	Lease	409.21	2
Government Forms & Supplies	Supplies	338.84	
Grainger	Tools/Parts	382.91	4
HealthCareFirst Inc	Software	560.96	
Intoximeters Inc	Safety Equip	395.00	
Iowa Prison Industries	Signs	98.50	
Iowa Regional Utilities Assoc	Rural Water	154.14	
Iowa Total Care	Refund Overpmt	655.13	
Janesville 1st Responders	Contribution	2,575.00	
Janesville Police Dept	Svc of Notice	5.70	
Jerry Roling Mts Inc	Auto Maint	60.00	
John Deere Financial	Tools/Supplies	102.51	3
Kammeyer, Ken	Mileage/Reimb Cell Phone	164.80	
KC Auto Body Ltd	Auto Repair	125.00	
Keefe Supply Co	Commissary Supplies	1,593.24	
Keltek Inc	Safety Equip	1,434.35	
Kettwig, Stacey	Mileage/Reimb Cell Phone	180.65	
Keystone Laboratories Inc	Services	2,418.34	
Kleiner, Kristopher M & Amber M	Well Plugging	500.00	
Koch, Amy	Mileage/Reimb Cell Phone	167.70	
Lantow, Kelly	Reimb Cell Phone	10.00	
Liddle's Ecowater Systems	Bottled Water	30.00	
Mail Services LLC	Renewals/Postage	824.51	
MCI	Phone	87.86	
McKesson Medical Surgical	Supplies	357.78	
MercyOne Waterloo Medical Ctr	Services	1,032.00	2
Meyer Construction Inc	Building	75,000.00	
MHDS of East Central Region	MHDS Region Pmt	192,499.75	
MidAmerican Energy Co	Utilities	932.59	9
Nutrien Ag Solutions Inc	Herbicides	1,563.54	

Office Express	Supplies	53.88	
Outlaw Truck Parts	Parts	844.90	
P & K Midwest Inc	Equip Maint/Parts	280.33	
Pathways Behavioral Serv Inc	Services	946.52	
Plainfield First Responders	Contribution	2,575.00	
Readlyn 1st Responders	Contribution	2,575.00	
Resideo Life Care Solutions	Software	130.00	
Riley's Inc	Supplies	8.52	
RTC Communications	Utilities	32.76	
Sadler Power Train Inc	Parts	735.06	4
Safety-Kleen Corp	Materials	236.64	
Schmitz, Howard	Snow Removal	60.00	
Schwartz, Katie	Reimb Cell Phone	10.00	
Seat Treasurer	Dues	150.00	
Sharp, Lindley	Mileage/Reimb Cell Phone	13.05	
Smoketown Enterprises LC	Well Plugging	456.75	
Snap On Tools	Tools	163.75	
Spahn & Rose Lumber Co	Materials	602.96	
Steve Badger Real Estate Svcs	Services	2,000.00	
Stokes Welding	Materials	88.15	
Storey Kenworthy	Ballots/Supplies	5,601.14	4
Summit Food Service LLC	Inmates Meals	6,853.41	
Sumner Emergency Medical Svcs	Contribution	13,390.00	
Susan M Schwarze Rev Trust	Well Plugging	500.00	
Thompson Truck & Trailer Inc	Parts	987.56	3
Tripoli Ambulance Svc	Contribution	13,390.00	
US Cellular Corp	Cell Phone	271.03	2
Verizon Wireless	Internet	648.79	2
Visa	Business Exp	12,085.38	11
Wal-Mart Community	Supplies	165.24	
Waverly Newspapers	Publications	270.35	
Waverly Utilities	Utilities	3,416.59	5
Wayne's Truck Equipment & Parts	Service	70.00	
Wehling, Kelsie	Mileage/Reimb Cell Phone	140.75	
Westendorf, Sarah	Mileage/Reimb Cell Phone	166.30	
Windstream Corp	Utilities/Trunking Exp	271.53	2
Wolf, Michelle	Reimb Election Supplies	64.92	
Ziegler Inc	Parts	2,412.86	4
	TOTAL	468,343.5	
		5	
CBS CLAIMS			
CE Solutions	Edu	957.00	
Century Link	Phone	6.52	
Cusick, Alison	Refund Overpmt	0.60	
MidAmerican Energy Co	Utilities	41.10	
Storey Kenworthy	Supplies	431.55	

United Commercial Upholstery	Supplies	64.80	
US Cellular Corp	Phone	22.35	
Verizon Wireless	Internet	40.01	
Visa	Supplies/Ad	96.19	2
Waverly Tire Co	Tire Repairs	44.00	
Waverly Utilities	Utilities	2,080.33	3
	TOTAL	3,784.45	
	GRAND TOTAL	472,128.0	
		0	