

Bremer County Board of Health
415 East Bremer Avenue
Waverly, IA 50677
(319) 352-0130

The Bremer County Board of Health held its regular meeting at 6:30 PM on March 7, 2018 in the meeting room at the Bremer County Courthouse located at 415 East Bremer Avenue Waverly, IA. Present were members Sally Yungtum, Dewey Hildebrandt, Lisa Wilson and Dr. Courtney Bochmann. Lindley Sharp was also in attendance.

Motion by Hildebrandt, second by Bochmann to approve the agenda as written. Motion carried unanimously.

Motion by Hildebrandt, second by Miller to approve the January 29, 2018 special meeting minutes as written. Motion carried unanimously.

Public Comment: None.

Business:

Yungtum updated the Board of Health on Brenda Pothast resigning as Bremer County Board of Health Secretary and that Lindley Sharp, Bremer County Health Department Administrator, volunteered to fill in as Bremer County Board of Health Secretary. Motion by Bochmann, second by Hildebrandt to accept appointment of Lindley Sharp as Board of Health Secretary. Motion carried unanimously.

Lindley Sharp, Bremer County Health Department, reported on budget and finances and distributed reports for December 2017 and January 2018 revenue and expenditures. Discussion was held on Fiscal Year 2018 and 2019 regarding an increase in emergency preparedness funding for local planning. Hildebrandt also updated board members not present at January 29, 2018 Special Board of Health Meeting and January 29, 2018 Bremer County Board of Supervisor Meeting regarding the additional increase in funding from the Bremer County general fund, stating that Administrator Sharp was given direction to examine all department programs to determine need of programs and justification of additional tax dollar contributions for future years. Motion by Bochmann, second by Miller to approve the budget and finances as presented. Motion carried unanimously.

Sharp gave an update on home health and public health contracts. According to the 2017 HomeCare Elite, the Bremer County Health Department is a Top 500 home health provider nationwide based on quality of care, quality improvement, patient experience, process measure implementation, and financial management. Bremer County school, preschool, daycare immunization audits were completed. The department completed one salmonella and one pertussis investigation and administered four flu vaccines through December-January. The Diabetes Prevention Program started January 9, 2018 with 11 participants, which then dropped to 9 participants by the end of January; total weight loss in January for the 9 participants was 1%. Foot Clinics were held in December and January in both Sumner and Waverly locations. Sharp gave an update on emergency preparedness grant deliverables. Sharp stated that 3 clients were served under Vaccines for Children.

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Sharp requested approval of a payroll change from full-time to part-time status for Bonnie Wittenburg, effective March 11, 2018 due to eliminating the Bremer County Health Department homemaker program March 1, 2018. Motion by Hildebrandt, second by Bochmann to approve the above as presented. Motion carried unanimously.

Sharp discussed Bremer County Health Department employee concerns with reading Mantoux tuberculin skin tests for certain Bremer County employees that are administered at the employees pre-employment physical. Sharp stated that the department does not have an approved standing order for the Administration and Interpretation of Tuberculosis Skin Tests. Board advised that Bremer County Health Department personnel instruct employees wanting their skin test read to have it read where it was administered (with Occupational Health).

Sharp updated the board on a request that had received from the Bremer County Sheriff's Office to update Sheriff Department's Hepatitis B vaccination series. Sharp presented the Board with a spreadsheet showing the Sheriff department's current records. Bochmann and Yungtum advised Sharp that any third doses of the series that had not been given could be given at any time as long as it was 6 months apart from the second dose. For the Sheriff's department employee who had a blood borne pathogen exposure, Sharp was instructed to follow occupational health physician orders and administer all three doses at the proper intervals. Employees with no record of the vaccination series, three full doses should be given at the proper intervals. The Health Department is allowed to administer the Hepatitis B vaccination per current standing order. Employees who have never had the series should check with their employee health plan first to see if it would be a covered expense.

Sharp presented a letter sent on February 6, 2018 from the Iowa Immunization Program regarding Immunization Services Contract Changes beginning July 1, 2018. As part of the new Immunization Service Contracts, the Immunization Program will contract directly with the County Board of Supervisors or County Boards of Health in each county.

Next regular Board of Health meeting will be held on Wednesday May 2, 2018 at 6:30 PM at the Bremer County Health Department location. Motion by Bochmann, second by Hildebrandt to adjourn. Motion carried unanimously. Meeting adjourned at 7:47 PM.

Respectfully submitted,

Lindley Sharp, Acting Secretary