

**Bremer County Board of Health**  
**415 East Bremer Avenue Waverly, IA 50677**  
**(319) 352-0130**

The Bremer County Board of Health held its regular meeting at 6:30 PM on July 11, 2018 in the conference room at the Bremer County Health Department located at 403 3<sup>rd</sup> Street SE. Waverly, IA. Present were members Sally Yungtum, Dewey Hildebrandt, Lisa Miller, Dr. Matt Sexton and Dr. Courtney Bochmann. Lindley Sharp, Sue Burnett and Janelle Ballhagen were also in attendance.

Motion by Hildebrandt, second by Miller to amend the agenda with the addition of Janelle Ballhagen from Allen Women's Health Family Planning Services to "Business". Motion carried unanimously.

Motion by Sexton, second by Bochmann to amend the May 2, 2018 regular meeting minutes with the omission of "questioned" in the fourth paragraph and "carried" from the ninth paragraph. Motion carried unanimously.

**Public Comment:** None.

**Business:**

Lindley Sharp stated that Amanda Ranthum, Waverly Health Center, was unable to attend this meeting so she submitted an annual tobacco report for fiscal year July 2017-June 2018 for the Board to review.

Sue Burnett, Operation Threshold-Women, Infant & Children (WIC), presented on the WIC program for dates July 2017-June 2018. Sue shared on issues her department has faced over the year due to staff turnover, retirements and an unexpected death. Overall, the entire State's participation rates in WIC have decreased. In Bremer County, there are 354 participants and last year there were 427 participants. Sue shared that at the age of one, many participants are dropping out of the program so the State, in collaboration with WIC programs, are looking to address this issue. Sue also shared that there has been a decrease in WIC participation due to possible illegal immigrants dropping from the program. Board members asked Sue what the verification process was for accepting new participants so Sue shared that process with the Board.

Janelle Ballhagen, Allen Women's Health-Family Planning Services, presented on the four different grants that Allen Women's Health receive that help to serve Bremer County. The maternal health program which consists of providing education and enhanced services for high risk patients, such as social services. Janelle shared that 90% of the high risk patients who receive the enhanced maternal health services, delivered a baby over 2500 grams, meaning less than 10% of babies born are low birth weight. The family planning grant provides family planning services such as physical exams, routine lab work, cancer screening, contraception and testing for sexually transmitted infections. The Allen Child Protection Center, which provides immediate assistance for children or dependent adults who may be victims of abuse, or have witnessed a violent crime has seen a 13% increase in children served from 2016 to 2017. The center serves 27 counties in North East and North Central Iowa. Lastly, Ballhagen shared on adolescent sexual health and pregnancy rates in Bremer County. Ballhagen stated that the program provides sexual health education to Bremwood campus and has also done this for other Bremer County School Districts including: Wapsie Valley and Waverly Shell-Rock Middle School.

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Lindley Sharp, Bremer County Health Department, reported on budget and finances and distributed reports from April 2018 and May 2018 revenue and expenses. Sharp shared that the Immunization Services Contract and Local Public Health Services Grant dollars had all been spent as of June 30, 2018. Motion by Hildebrandt, second by Bochmann to approve the budget and finances as presented. Motion carried unanimously.

Sharp reported on home health and public health updates and contracts. Sharp reported that the home health program currently has 97 patients and will be admitting 4 new patients in the coming week. Nicole Geerts, LPN, has started working part-time. Geerts will be taking her Registered Nurse boards in August 2018, upon completion, she will be offered a full-time Registered Nurse position with the department to fill an opening. The department has seen several disease outbreak cases in the past months including: 1 pertussis, 1 Q-Fever, 2 salmonella cases, 1 Hep B case, and a C perfringens outbreak from guests who attended a wedding in the county. Sharp reported that the department was awarded \$2,500 from the Bremer County Community Foundation and hopes to get foot clinics established in Plainfield and Tripoli with the funds. Sharp shared that fiscal year 2019 contracts were signed for Immunization Services in the amount of \$9,272 and \$60,091 for the Local Public Health Services Contract.

Sharp presented the Bremer County Health Department Fiscal Year 2017 Annual Report, highlighting the department's programs and successes from July 1, 2016-June 30, 2017. Motion by Sexton, second by Bochmann to approve the Fiscal Year 2017 Annual Report as presented. Motion carried unanimously.

Sharp presented a contract to provide Chickasaw County Public Health & Home Care Services with a "Home Health Aide Training and Competency Evaluation Program" to all new home care aide hires for Chickasaw County. Chickasaw County reached out the Bremer County Health Department to provide this service due to a Medicare review that will not allow their own agency to do this for a span of time. Motion by Hildebrandt and second by Bochmann to approve the contract pending the review of the Bremer County Attorney and with the change of having the respective county Board of Health Chair's sign the contact. Motion carried unanimously.

Sharp presented an engagement letter from EideBailly to prepare the health department's Medicare Home Health cost report for Fiscal Year 2018 in the amount of \$2,150. Motion by Bochmann, second by Sexton to approve the Medicare Home Health Cost Report Engagement Letter. Motion carried unanimously.

The next regular Board of Health meeting will be held on Wednesday, September 5, 2018 at 6:30 PM at the Bremer County Health Department location. Motion by Miller, second by Bochmann to adjourn. Motion carried unanimously. Meeting adjourned at 7:35 PM.

Respectfully Submitted,

Lindley Sharp, Acting Secretary